

AGENDA

VIRTUAL REGULAR MEETING OF THE CITY OF MIAMI FIRE FIGHTERS' & POLICE OFFICERS' RETIREMENT TRUST

DATE: Thursday, April 15, 2021

TIME: 8:30 a.m.

LOCATION: Microsoft Teams Link At: www.miamifipo.org
Or Reach Us By Phone (305) 858-6006

The items on this agenda are for discussion and any recommendations for action to be taken by the Board. Please be advised one or more City of Miami Commissioners or City of Miami representatives may be in attendance.

If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings and for such purpose he/she may need to insure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be made. Source: Section 286.0105 Florida Statutes 1980.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Fire and Police Pension Office no later than seven (7) days prior to the proceeding for assistance (Telephone 305/ 858-6006); if hearing impaired, telephone the Florida Relay Service for assistance (Telephone 800/955-8771/TDD or 800/955-8770/Voice)

(Pg. 3 - 4)
(Pg. 5)
(Pg. 6)
(Appendix)
(Attachment)

1. INPUT FROM RETIRED/ACTIVE MEMBERS
2. FOR DISCUSSION / APPROVAL
 - a. Minutes Regular Meeting – 3/18/2021
 - b. Administrative Budget FY 2021-2022
 - c. Retirements For The Period
 - d. Payments for the Period
 - e. Actuarial Valuation 2021-2022
3. COMMITTEE REPORTS
 - a. Audit Review
(Last met 01/28/2021)
M. Fernandez, O. Cotera
 - b. COLA Committee
(Last met 12/17/2020)
O. Cotera
 - c. Personnel
(Last met 04/13/2021)
O.Cotera,M.Fernandez,T.Gabriel,T.Roell,R.Suarez
4. ATTORNEY'S REPORT
5. ADMINISTRATOR'S REPORT
6. CONFERENCES
 - a. New Conferences
 - b. Report(s) on Conferences Attended

**MINUTES OF THE REGULAR MEETING OF
THE CITY OF MIAMI FIRE FIGHTERS' AND POLICE OFFICERS' RETIREMENT TRUST**

March 18, 2021

Members Present

O. Cotera	-	Appointed by the City Commission
M. Fernandez	-	Appointed by the City Commission
T. Gabriel	-	Appointed by the City Commission
N. Enriquez	-	Elected by the Fire Fighters
S. MacDonald	-	Elected by the Police Officers
T. Roell	-	Appointed by the City Commission
R. Suarez	-	Elected by the Fire Fighters
A. Valdivia	-	Elected by the Police Officers

Also Present

R. Klausner	-	Legal Advisor
H. Merlak	-	Actuary
D. Winegardner	-	Actuary

Members Absent

Vacant	-	Appointed by the City Manager
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Chairman O. Cotera called the meeting to order at 8:30 a.m. with a quorum being present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of January 21, 2021, were reviewed. The minutes were approved by a motion from T. Gabriel, a second from S. MacDonald and a unanimous vote.

The minutes of the Investment Review meeting of February 18, 2021 were reviewed. A motion by S. MacDonald a second from T. Gabriel and a unanimous vote approved the minutes.

RATIFICATION OF RETIREMENTS FOR THE PERIOD

The Board reviewed the list of retirements for the period. R. Suarez moved and was seconded by A. Valdivia to approve the retirements. The motion was approved by a unanimous vote.

RATIFICATION OF PAYMENT

Payments for the period were reviewed. A motion was made by T. Gabriel and seconded by M. Fernandez to ratify payments presented. The motion was approved unanimously.

MINUTES OF THE REGULAR MEETING OF THE CITY OF MIAMI FIRE FIGHTERS' AND POLICE OFFICERS' RETIREMENT TRUST

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ACTUARIAL VALUATION FY 2021-2022

H. Merlak and D. Winegardner represented Nyhart. They review with the Board the Draft of the Actuarial Valuation Report. The report detailed the recommendations provided in the Three-Year Experience Study conducted by Foster & Foster in January with the impact adopting the recommendations would have on FIPO Cost. The report also included an expected return model done by Meketa, the Board's Investment Consultants. Based on recommendations from the Experience Study and expected return Models Nyhart recommends:

- Continue to use current retirement rates for participants only eligible for Back DROP and accelerate retirement assumption for remaining participants eligible for the Forward DROP
- Assume a higher termination rate for the first 2 years and lower termination rates for later years of service.
- Reduce disability rates by 50%.
- Lower the expected return assumption to 7.0% with a review with the next Experience Study.
- Use a 3-year period for phasing in cost for assumption change.

Discussion ensued. The Administrator confirmed that, as required by City Code, the City had been provided with the proper notification that the Board would be addressing a possible change in the assumed rate of return. Discussion resumed. A motion was made by T. Gabriel and seconded by M. Fernandez to accept all of the recommendations of the Actuary; the changes in demographics, the change in asset method, the lowering of the expected rate of return assumption to 7%, and the 3-Year direct rate smoothing. Discussion continued. The motion was amended to include that changes were to be implements for the 2020 valuation year. The motion was approved unanimously. The Actuaries were asked to update the Report Draft for the April 15th Board meeting.

Being no further business, the meeting was adjourned at 10:00 a.m. by a motion by M. Fernandez a second by N. Enriquez and a unanimous vote.

Ornel Cotera, Chairman

Attest:

Dania Orta, Administrator

2021-2022

Approved at meeting of _____ Motion _____ /Unanimous

	LINE ITEMS	2020/2021	2021/2022	Incr/Decr	NOTES
51-2000	Salaries	489,608.08	499,400	2.0%	Increase per Administrator contract and 2% for Staff
51-5000	Special Pay	2,200.00	377	-82.9%	Present liability has now been mostly covered by reserves
51-6000	Fringe Benefits	37,043.07	37,784	2.0%	To include salary increase and the max accumulated leave pay
52-1000	FICA Taxes	40,288.81	41,095	2.0%	Based on 7.65%
52-2000	Retirement Contributions	62,401.00	63,636	2.0%	Based actuarial report of 10/1/2020
52-3000	Life & Health Insurance	39,783.95	48,574	22.1%	Increase due to age of participants
52-4000	Worker's Compensation	1,400.00	900	-35.7%	Reduction based on audit conducted
53-1000	Professional Serv-Act,Cust,Cons,Spe	788,600.00	755,615	-4.2%	Based on negotiated contractual changes
53-1010	Professional Serv - Legal	92,000.00	58,000	-37.0%	Reduced amount - no pending litigation
53-1020	Professional Serv - Disability Med Advisor	2,000.00	3,000	50.0%	Have 2 disability applications in progress
53-2000	Accounting/Auditing	44,034.00	45,295	2.9%	Contracted fee increase
54-0000	Travel/Education	30,000.00	30,000	0.0%	
54-1000	Communications & Related Services	10,132.00	9,332	-7.9%	Changes made to communication services
54-1100	Postage (Courier, Federal Express)	4,790.00	2,791	-41.7%	No longer mailing annual statements
54-3000	Utility Services	15,600.00	16,700	7.1%	Based on present billing average
54-4000	Rentals & Leases	150,015.00	147,567	-1.6%	Equipment leasing was reduced
54-5000	Insurance	151,500.00	157,800	4.2%	Increase recommended by agent as per trend they are seeing
54-6000	Repair/Maintenance/Cleaning Service	188,608.00	189,704	0.6%	Increase in some of the maintenance agreements
55-1000	Office Supplies (Inc. Meeting Costs)	10,000.00	8,000	-20.0%	Reduced based on expenses seen to date
55-4000	Books/Publications/Memberships	1,630.00	1,630	0.0%	
66-4000	Equipment/Programs - New	20,000.00	20,000	0.0%	Upgrading of security and building access which is over 20 years old
	TOTALS:	2,181,634	2,137,199	-2.0%	

REGULAR MEETING MARCH 18, 2021

<u>Group</u>	<u>Name</u>	<u>Retirement Type</u>	<u>D.O.R.</u>	<u>Option</u>	<u>Pension Gross</u>	<u>Back DROP Lump Sum</u>
1	BENITEZ, Orlando	Fwd DROP	04/11/21	6B	6,076.75	0.00
1	CRUZ, Francisco	Fwd DROP	04/11/21	6B	7,563.43	0
1	JOHNSON, Kenneitha	Fwd DROP	04/11/21	6B	6,370.42	0
1	LAMEIRA, Ruben	Fwd DROP	04/11/21	2	8,018.69	0
1	CRUZ, Freddie	Correction	10/11/20	6B	Old \$12,642.37 New \$12,659.66	0
1	GUERRA, Albert	Correction	10/11/20	3	Old \$12,495.29 New \$12,512.49	0
1	PAPIER, Nerly	Correction	11/22/20	3	Old \$10,791.87 New \$10,867.06	0
1	THOMAS-BUTLER, C.	Correction	02/14/21	6B	Old \$12,780.02 New \$13,110.54	0